



# LRN LEVEL 3 DIPLOMA IN PRE-U FOUNDATION STUDIES

QN: 603/0046/2 SYLLABUS

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# **BACKGROUND TO LRN**

Learning Resource Network (LRN) is a recognised Awarding Organisation that offers a range of qualifications to candidates, educational institutes, training providers, schools and employers.

LRN is recognised for its high quality qualifications that enable candidates to progress to other areas of study and employment in their designated fields.

In producing its qualifications, LRN uses the experience and expertise of academics, professionals working in the pertinent industries and assessment practitioners with a wealth of best practice and knowledge of validation, verification, delivery and assessment.

### **MANAGEMENT SYSTEMS**

LRN has been awarded international accreditation as part of its quality controls, policies, systems and overall approach to its management systems. These awards are externally validated by the British Assessment Bureau. LRN has achieved accreditation in the form of ISO 9001: Quality Management Systems, ISO 14001: Environment Management Systems and ISO 27001: Information Security Management Systems.

### **CUSTOMER SERVICE EXCELLENCE**

LRN has achieved the prestigious award of Customer Service Excellence. This is in recognition of its customer service practices, approach to managing and dealing with UK and Overseas customer needs, including the diverse needs of its centres.

LRN was the first UK Awarding Organisation to achieve Customer Service Excellence. Following reaccreditation in 2019, LRN received an award for Customer Service Excellence: Compliance Plus, demonstrating that LRN went above and beyond the delivery of its customer service principles.

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# **INTRODUCTION**

This specification provides an overview to the LRN Level 3 Diploma In Pre U Foundation Studies for candidates, centres, administrators, employers, teachers and examiners. The specification outlines the key features and administrative procedures required for this qualification.

### **OBJECTIVE**

LRN Level 3 Diploma In Pre U Foundation Studies is designed to help candidates in developing their understanding and knowledge of the pathway they wish to pursue at Higher Education Level.

### **CANDIDATE CATEGORY**

Candidates for the LRN Level 3 Diploma In Pre U Foundation Studies will include those who:

- 1. are new to the work environment;
- 2. have a limited experience of work and want to increase their knowledge;
- 3. do not have a formal qualification to access higher education and want to obtain one.

### **ENTRY REQUIREMENTS**

Candidates should have:

- At least 4 or 5 GCSEs at grades 9-4 (may need to be in specific subjects),
- Level 2/First Diploma (in a relevant subject with merit or distinction)
- NVQ Level 2 or equivalent Level 2 qualification, or relevant experience (for mature applicants).

Candidates should also have a speaking, listening, reading and writing ability which is commensurate to CEFR Level B1 (or equivalent). This is to ensure they meet the communication requirements for this qualification.

### **MODE OF DELIVERY**

This qualification has been constructed to be delivered within centres. Centres will need to demonstrate to LRN, through the centre recognition processes, that they have the resources, facilities and competence to deliver. However, centres must be able to demonstrate, in line with LRN's criteria, that they have the means, capability, capacity and resources (including suitably qualified centre staff) to deliver by the method chosen by the centre.

### **PROGRESSION**

LRN Level 3 Diploma In Pre U Foundation Studies has been designed to reflect the wide variation in candidates' origins, levels of education and career aims. Progression opportunities may, therefore, take a variety of paths. Depending on the level of qualification achieved, it may be appropriate for the candidate to progress to:

- A Level 4 qualification in their chosen subject area
- A higher level of any qualification e.g. Degree
- Vocational qualifications
- Employment at a Supervisory management level

# **RECOGNITION OF PRIOR LEARNING**

Please refer to LRN's policy on the Recognition of Prior Learning to determine whether previously achieved qualifications meet LRN's policy on possible exemptions.

### LANGUAGE OF ASSESSMENT

LRN aims to use English that is plain, clear, free from bias and appropriate to all candidates. LRN will ensure the assessment materials, stimuli and the assessment itself is carried out in English.

### **QUALIFICATION OVERVIEW**

The LRN Level 3 Diploma In Pre U Foundation Studies is a **120** credit qualification.

Candidates must complete the 3 mandatory units plus 3 optional units.

| Unit Title                        | Level | Credit | GLH | Exam   |
|-----------------------------------|-------|--------|-----|--|
| Mandatory Units                   |       |        |     |  |
| Foundation Mathematics            | 3     | 20     | 200 |  |
| Foundation Computing              | 3     | 20     | 200 | Externally Set Assessment marked and moderate by the |
| English Language and Study Skills | 3     | 20     | 200 | LRN.   |

| Unit Title  | Level | Credit | GLH | Exam  |
|---|-------|--------|-----|---|
| Optional Units (Candidates must complete 3 un         | its)  |        |     |   |
| Foundation Biology                                    | 3     | 20     | 200 |   |
| Foundation Chemistry                                  | 3     | 20     | 200 |   |
| Foundation Physics                                    | 3     | 20     | 200 |   |
| Further Mathematics                                   | 3     | 20     | 200 |   |
| Foundation Business and Management                    | 3     | 20     | 200 | Externally set Assessment<br>marked and moderate by the |
| Foundation Economics                                  | 3     | 20     | 200 | LRN.  |
| Foundation Accounting                                 | 3     | 20     | 200 |   |
| Foundation Psychology                                 | 3     | 20     | 200 |   |
| Foundation Sociology                                  | 3     | 20     | 200 |   |
| Foundation Law  | 3     | 20     | 200 |   |
| Foundation Hospitality                                | 3     | 20     | 200 |   |
| Foundation Government and Politics                    | 3     | 20     | 200 |   |
| Foundation Programming and Software Design            | 3     | 20     | 200 |   |
| Foundation Digital Skills and Emerging Technologies   | 3     | 20     | 200 |   |
| Foundation Environmental Studies and Sustainability   | 3     | 20     | 200 |   |
| Foundation Global Perspectives and Cultural Awareness | 3     | 20     | 200 |   |
| Foundation Creative Arts and Design                   | 3     | 20     | 200 |   |

#### The qualification has a minimum credit value of 120.

# ASSESSMENT

The assessment consists of variety of methods such as written exams, assignments or presentation.

The marking of assessment will be carried out in accordance with the assessment criteria listed in the assessment. To ensure a rigorous quality assurance model is applied, each of the marked assessment will be moderated.

# TOTAL QUALIFICATION TIME (TQT)

| Guided learning hours (GLH) | 1200 hours                  |                             |
|-----------------------------|-----------------------------|-----------------------------|
| Self-study (SS)             | 300 hours                   | Total Assessment Time (TAT) |
| Formative Assessment        | 25 hours                    | 75 hours                    |
| Summative Assessment        | 50 hours                    |                             |
| Total Qualification Time    | 1575 hours (GLH + SS + TAT) |                             |

Please note the timescales above are indicative and should not be considered representative for the duration each candidate will take to achieve the qualification.

### GRADING

Results are reported as Distinction/Merit/Pass or Fail grades.

## **ASSESSMENT CRITERIA**

The assessment criteria describe the requirements a candidate is expected to meet in order to demonstrate that the learning outcome has been achieved. Command verbs reflect the level of the qualification.

### **RESULTS**

The timescales in which LRN will issue its results is between 4 to 6 weeks.

### **SAMPLE ASSIGNMENTS**

LRN will provide a sample assessment to its approved centres through the centre portal.

### 1 Foundation Biology

### Unit Aims

Foundation Biology is a unit, that combined with others in the qualification, form the LRN Pre U Foundation Programme in Science.

This unit is aimed to provide learners with the biology knowledge and skills required for a successful transition to degree level study in disciplines which require a strong background in the subject.

The unit provides a foundation of knowledge in physiology and cell biology, and there is a strong emphasis on the application of the subject in different contexts.

| Un  | Unit Reference Number |  |  | F/615/0025   |            |  |  |  |
|---|-----------------------|--|--|--|------------|--|--|--|
| Un  | it                    | 3  | Credit Value 20  |  |            |  |  |  |
| Le  | vel                   |  |  |  |            |  |  |  |
| GL  | .Н                    | 200  | Unit Grading Distinction/Merit/Pass/Fail   |  |            |  |  |  |
|   |                       |  | Stru   | cture  |            |  |  |  |
| As  | sessme                | nt Guidance                                    | Asse   | essment is   | by an ex   | ternally set written exam which is externally  |  |  |
|   |                       |  |  | ked by LRN   | •          |  |  |  |
|   | Learni                | ng Outcomes - The                              |  |  | Assessm    | ent Criteria - The learner can:  |  |  |
|   |                       | learner will:                                  |  |  |            |  |  |  |
| 1   |                       | tand the structures and es of basic components | 1.1  | Outline th<br>cells.   | e cellulai | nature of organisms and the structure of   |  |  |
|   | of cells              |  | 1.2  | Describe   | the struc  | ture and function of cells.  |  |  |
|   |                       |  | 1.3  | Explain a<br>membran   |            | be the structure and properties of cell  |  |  |
|   |                       |  | 1.4 Describe the properties and functions of carbohydrates, lipids<br>and proteins and explain these within the characteristics of<br>molecular structure. |  |            |  |  |  |
|   |                       |  | 1.5 Define the nature and mode of action of enzymes and factors affecting their activity.  |  |            |  |  |  |
|   |                       |  | 1.6  | Describe   | the proce  | esses of cell respiration.   |  |  |
| 2   |                       | tand the basic anatomy res of the human body.  | 2.1  | Explain the role of enzymes in human digestion; absorption and assimilation.   |            |  |  |  |
|   |                       |  | 2.2  | Identify the components of a balanced diet and the role of nutrients in growth and metabolism.                             |            |  |  |  |
|   |                       |  | 2.3  | Describe the structure of the lungs in relation to efficient gas<br>exchange and the mechanism and control of ventilation. |            |  |  |  |
|   |                       |  | 2.4  | Outline th   | e compo    | sition and functions of blood; blood groups.   |  |  |
| 2.5 Describe the structure and function of the heart and blovessels in circulation of the blood; the cardiac cycle an control; the effects of exercise. |                       |  | on of the blood; the cardiac cycle and its   |  |            |  |  |  |
|   |                       |  | 2.6 Describe the structure and function of the<br>in nitrogenous excretion and osmo-regul  |  |            | ture and function of the kidneys and their role retion and osmo-regulation.              |  |  |
|   |                       |  | 2.7  |  |            |  |  |  |
|   |                       |  | 2.8  |  |            | d coordination and the role of hormones in growth and development.                       |  |  |
|   |                       |  | 2.9  | Describe   | the trans  | mission of nerve impulses from the central long fibres and across synapses to effectors. |  |  |

| 3 | Understand the basic mechanisms of molecular  | 3.1 | Describe the structure of the nucleic acids and their role in protein synthesis.             |
|---|---|-----|--|
|   | biology.  | 3.2 | Explain DNA replication and recombinant DNA technology.                                      |
|   |   | 3.3 | Explain the significance of Mitosis and meiosis.   |
|   |   | 3.4 | Outline the principles of Mendelian inheritance.   |
|   |   | 3.5 | Outline the principles of classification.  |
|   |   | 3.6 | Evaluate the evidence for, and mechanisms of, evolution.                                     |
| 4 | Understand major theories that<br>can explain the form,<br>distribution, and abundance of<br>organisms. | 4.1 | Explain the biochemistry of photosynthesis and the factors affecting rate of photosynthesis. |

| Pro<br>a s<br>The | ogramme in Science. This unit aim uccessful transition to degree level | s to pro<br>study<br>wledge | ovide learne<br>in disciplines<br>in inorganic | rs with th<br>s which r<br>, organic | qualification, forms the LRN Pre U Foundation<br>he chemistry knowledge and skills required for<br>require a strong background in the subject.<br>c and physical chemistry, and there is a strong<br>uch as biology. |
|-------------------|--|-----------------------------|--|--------------------------------------|--|
| Un                | it Reference Number  | J/615                       | 5/0026   |                                      |  |
| Un<br>Lev         |  | Cred                        | it Value                                       | 20                                   |  |
| GL                | <b>H</b> 200   | Unit                        | Grading St                                     | ructure                              | Distinction/Merit/Pass/Fail  |
| As                | sessment Guidance  |                             | ssment is by<br>ed by LRN.                     | y an exte                            | rnally set written exam which is externally  |
| Le                | arning Outcomes - The learner<br>will:                                 |                             | Α  | ssessm                               | ent Criteria - The learner can:  |
| 1                 | Understand the essential   | 1.1                         | Explain the                                    | e fundam                             | nentals of atomic structure.   |
|                   | principles and concepts in   | 1.2                         | Describe t                                     | he electro                           | onic structure of atoms.   |
|                   | chemistry.   | 1.3                         | Explain St                                     | oichiome                             | etry and the concepts of moles and molarity.   |
|                   |  | 1.4                         |  |                                      | pes of radioactive processes.  |
|                   |  | 1.5                         |  |                                      | the electromagnetic spectrum.  |
|                   |  | 1.6                         | Explain dif<br>simple mo                       |                                      | pes of chemical bonding and bonding in   |
|                   |  | 1.7                         | Describe t<br>compound                         |                                      | onal groups and classes of organic   |
|                   |  | 1.8                         |  |                                      | s of acids and bases.  |
| 2                 | Understand the fundamental   | 2.1                         | Explain the                                    | e definitio                          | on of enthalpy.  |
|                   | principles of thermochemistry,   | 2.2                         | Explain ch                                     | emical ki                            | inetics and rates of reaction.   |
|                   | reaction kinetics and equilibria, molecular structure, aspects of      | 2.3                         | Describe h                                     | now catal                            | lysts affect the rate of reaction.   |
|                   | organic chemistry, and   | 2.4                         | Discuss ch                                     | nemical e                            | equilibria as a dynamic phenomenon.  |
|                   | spectroscopic methods.   |                             | or ions rela<br>number, ty                     | ative to o<br>pe and lo              | structure and the location of the atoms, groups<br>one another in a molecule, as well as the<br>ocation of covalent bonds.   |
|                   |  |                             | structure a                                    | and reacti                           | emistry using specific examples of the<br>ivity of selected organic compounds.   |
|                   |  | 2.7                         |  | gnetic rad                           | ption, emission, or scattering of diation by atoms or molecules by use of copy.  |

#### 2 Foundation Chemistry

#### **Unit Aims**

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#### 3 Foundation Physics

#### Unit Aims

Foundation Physics is a unit, that combined with others in the qualification, form the LRN Pre U Foundation Programme in Science. This unit is aimed at providing learners with the physics knowledge and skills required for a successful transition to degree level study in disciplines which require a strong background in the subject. The unit provides a foundation of knowledge in how electric fields and magnetic fields interact to produce forces and finally discusses electrical theory and gives a brief introduction to quantum physics.

| Un     | it Refere   | ence Number                    | L/615   | /0027      |            |   |  |  |
|--------|---|--------------------------------|---|------------|------------|---|--|--|
| Unit 3 |   | Credit Value                   |   | 20         |            |   |  |  |
| Lev    | vel   |                                |   |            |            |   |  |  |
| GL     | Н   | 200                            | Unit C  | Grading    | •          | Distinction/Merit/Pass/Fail   |  |  |
|        |   |                                | Struc   | ture       |            |   |  |  |
| As     | sessme  | nt Guidance                    | Asses   | sment is b | y an exte  | rnally set written exam which is externally   |  |  |
|        |   |                                | marke   | ed by LRN. |            |   |  |  |
|        | Learnir   | ng Outcomes - The              |   |            | Assessm    | ent Criteria - The learner can:   |  |  |
|        |   | learner will:                  |   |            |            |   |  |  |
| 1      |   | e to explain basic             | 1.1   | Describe   | basic cor  | cepts in dynamics.  |  |  |
|        |   | ts in Newtonian                | 1.2   |            |            | energy and momentum in reference to   |  |  |
|        |   | nics and basic concepts        |   | Netwon's   |            |   |  |  |
|        | motion  | ig energy, forces and          | 1.3   |            |            | equilibrium of forces.  |  |  |
|        | motion  |                                | 1.4   | Define rot |            |   |  |  |
|        |   |                                | 1.5<br>1.6  |            |            | y the building blocks of matter.  |  |  |
|        |   |                                | <ol> <li>Outline the strengths and behaviour of solids.</li> <li>Explain thermal properties of a range of materials.</li> </ol> |            |            |   |  |  |
|        |   |                                | 1.8     Discuss the properties of gases.  |            |            |   |  |  |
| 2      |   | e to describe and apply        | 2.1   | Explain g  |            |   |  |  |
|        |   | cepts of a fields and          | 2.2 Describe electric fields.   |            |            |   |  |  |
|        | phenon  | to a range of natural<br>nena. | 2.3   | Describe   | magnetic   | fields.   |  |  |
|        | 1   |                                | 2.4   | Describe   | electroma  | agnetic fields.   |  |  |
|        |   |                                | 2.5   | Discuss c  | scillation | s and the principles of simple harmonic motion.   |  |  |
|        |   |                                | 2.6   | Discuss v  | vave moti  | on and the properties of waves.   |  |  |
|        |   |                                | 2.7   | Explain th | ne nature  | and properties of sound.  |  |  |
|        |   |                                | 2.8   | Define ph  | ysical op  | tics and the wave nature of light.  |  |  |
|        |   |                                | 2.9   |            |            | omagnetic spectrum through production and tify uses of different parts of the spectrum. |  |  |
| 3      |   | e to describe the atomic       | 3.1   |            |            | nd charge and the use of meters and bridges.  |  |  |
|        | nucleus and account for radioactive decay and nuclear energy. |                                | 3.2   |            |            | ies of the electron.  |  |  |
|        |   |                                | 3.3   | Electrons  |            |   |  |  |
|        |   |                                | 3.4   |            |            | ty from its discovery to current uses.  |  |  |
|        |   |                                | 3.5   | current da | ay.        | oment of nuclear energy from inception to   |  |  |
|        |   |                                | 3.6   | Explain p  | articles a | nd patterns using Schrodinger's equation.   |  |  |

### 4 Foundation Business and Management

#### **Unit Aims**

This unit has been designed to give students an overview of some of the key issues in relation to business and management. It aims to give students a greater understanding of some of the principal functions of business and an awareness of the impact of the environment in which business operates. The unit will also allow students to learn about what happens in the key functions and how they interact with each other in order to meet organisations' vision, mission and values.

| Uni | Unit Reference Number |  |        | R/615/0028                |                        |  |  |  |
|-----|-----------------------|--|--------|---------------------------|------------------------|--|--|--|
| Uni | it                    | 3                                      | Credi  | t Value                   | 20                     |  |  |  |
| Lev | /el                   |  |        |                           |                        |  |  |  |
| GL  | Н                     | 200                                    | Unit C | Frading Str               | ucture                 | Distinction/Merit/Pass/Fail  |  |  |
| Ass | sessme                | nt Guidance                            | Asses  | sment is by               | an exter               | nally set assignment, which is externally  |  |  |
|     |                       |  | marke  | d by LRN.                 |                        |  |  |  |
| Lea | arning (              | Dutcomes - The learner                 |        | Α                         | ssessme                | ent Criteria - The learner can:  |  |  |
|     |                       | will:                                  |        |                           |                        |  |  |  |
| 1   |                       | tand the principles of<br>g a Business | 1.1    |                           |                        | e and entrepreneurs and the role, importance of an entrepreneur in establishing a new  |  |  |
|     |                       |  | 1.2    | of collectiv              | ve ideas,<br>experienc | o of business ideas, these may include sharing<br>discussing own personal experiences and<br>es; the generation of business ideas must be<br>Il business with limited resources. |  |  |
|     |                       |  | 1.3    | Explain ho<br>finished pr |                        | sations transform resource to develop the  |  |  |
|     |                       |  | 1.4    | Evaluate t<br>given orga  |                        | nt and use of business plans for a number of   |  |  |
|     |                       |  | 1.5    |                           |                        | of primary and secondary market research ue of different approaches to market research.  |  |  |
|     |                       |  | 1.6    |                           |                        | and types of markets; the different forms, physical and electronic.  |  |  |
|     |                       |  | 1.7    | Identify the examples.    |                        | t types of legal structure giving appropriate  |  |  |
|     |                       |  | 1.8    |                           |                        | methods of raising finance, highlighting both gative aspects and by giving appropriate   |  |  |
|     |                       |  | 1.9    | Identify the to locate o  |                        | ns a business may have in decisions on where<br>s.   |  |  |
|     |                       |  | 1.10   |                           |                        | ent types of employees used in small ng; temporary, permanent, full-time and part-   |  |  |

|   | Developed a scheme the scheme of the scheme | 0.4        | Events in different toward of each  |
|---|---|------------|---|
| 2 | Be able to identify the need for  | 2.1<br>2.2 | Explain different types of cost.  |
|   | financial planning when starting up in business.  |            | Use break even analysis to make decisions.  |
|   |   |            | Understand the nature of cash flow and its use in forecasting.  |
|   |   | 2.4        | Explain the process of setting different types of budget.   |
|   |   | 2.5        | Analyse the objectives of business start-ups; that these may<br>vary and that determinants of success and failure depend upon<br>the circumstances; causes of failure should include: unexpected<br>changes in demand or costs, unavailability of supplies and<br>delays. |
| 3 | Understand the role of finance  | 3.1        | Explain the benefits and drawbacks of using budgets.  |
|   | when managing a business.   | 3.2        | Identify the causes of cash flow problems.  |
|   |   | 3.3        | Demonstrate the calculation and understanding of net profit margins.  |
| 4 | Be able to explain the  | 4.1        | Explain the key elements of organisational structure.   |
|   | recruitment process in small  | 4.2        | Evaluate the recruitment process, including on-going training, and  |
|   | organisations and how this can  |            | how this process can enhance improve the workforce.   |
|   | enhance the workforce.  | 4.3        | Identify how performance is measured in the workplace.  |
|   |   | 4.4        | Explain the motivational methods used to retain staff.  |
| 5 | Be able to explain how the  | 5.1        | Understand how to make operational decisions.   |
|   | operations management is  | 5.2        | Evaluate how quality can develop effective operations.  |
|   | essential to a successful   | 5.3        | Explain the importance of customer service.   |
|   | business.   | 5.4        | Identify how organisations work with their suppliers.   |
|   |   | 5.5        | Evaluate the impact of IT on business.  |
| 6 | Understand marketing and the  | 6.1        | Explain the purpose of marketing.   |
|   | competitive environment.  | 6.2        | Explain the need(s) for developing an effective marketing mix.  |
|   |   | 6.3        | Summarise the elements of the marketing mix and its elevation from the 4Ps to the 7Ps.  |
|   |   | 6.4        | Evaluate how market conditions and market competitiveness impact on the design of the marketing mix.  |

#### 5 Foundation Economics

#### **Unit Aims**

This unit introduces students to the basic principles of economics from the concepts of demand and supply and their influence on the prices of goods and the behaviour of firms, to the wider impacts on the national economy of economic growth, interest rates, international trade. This unit will provide the foundation in economics to further studies at a pre U level.

| Un              | nit Reference Number  | Y/615/0029                    |   |  |  |  |  |
|-----------------|---|-------------------------------|---|--|--|--|--|
| Unit 3<br>Level |   | Credit Value 2                | 20  |  |  |  |  |
|                 |   |                               |   |  |  |  |  |
| GL              | <b>H</b> 200  | Unit Grading Stru             | t Grading Structure Distinction/Merit/Pass/Fail   |  |  |  |  |
| As              | sessment Guidance   | Assessment is by a            | n externally set assignment, which is externally  |  |  |  |  |
|                 |   | marked by LRN.                |   |  |  |  |  |
|                 | Learning Outcomes - The                                     | As                            | sessment Criteria - The learner can:  |  |  |  |  |
|                 | learner will:   |                               |   |  |  |  |  |
| 1               | Understand the central                                      | •                             | nature and purpose of Economic Activity.  |  |  |  |  |
|                 | purpose of economic activity<br>and the 'economic problem'. | 1.2 Classify diffe            | erent types of economic resource.   |  |  |  |  |
|                 |   | 1.3 Explain scar              | city and choice in the allocation of resources.   |  |  |  |  |
|                 |   |                               | the different objectives of Governments, sand individuals.  |  |  |  |  |
|                 |   |                               | and use production possibility diagrams.  |  |  |  |  |
|                 |   | 1.5 Differentiate             | between positive and normative statements.  |  |  |  |  |
|                 |   | policy.                       | nfluence of value statements in decision making and   |  |  |  |  |
| 2               | Be able to determine the                                    | 2.1 Understand                | the relationship between demand and supply.   |  |  |  |  |
|                 | allocation of resources in competitive markets.             |                               | ice, income and cross elasticities of demand and the factors that influence these elasticities of demand. |  |  |  |  |
|                 |   | 2.3 Outline the c             | leterminants of the supply of goods and services.   |  |  |  |  |
|                 |   | 2.4 Calculate the             | e price elasticity of supply.   |  |  |  |  |
|                 |   |                               | nteraction of demand and supply in determining narket price.  |  |  |  |  |
|                 |   | 2.6 Identify the i            | nterrelationship between markets.   |  |  |  |  |
|                 |   | 2.7 Explain the               | ole of pricing in the allocation of resources.  |  |  |  |  |
|                 |   | 2.8 Explain how               | markets and prices allocate resources.  |  |  |  |  |
| 3               | Understand production,                                      | 3.1 Explain the               | penefits of specialisation.   |  |  |  |  |
|                 | efficiency and economies of scale.                          |                               | production process and the meaning of productivity ve efficiency.   |  |  |  |  |
|                 |   | government allocation.        | how the decisions of individuals, producers and<br>can under certain circumstances affect resource        |  |  |  |  |
|                 |   | 3.4 Explain ecor<br>examples. | nomies and diseconomies of scale giving appropriate   |  |  |  |  |

| market failure.         4.2         Outline the significance of 'public goods'.           4.3         Identify positive and negative externalities in consumption and production.           4.4         Identify the significance of 'merit' and 'demerit' in the allocation of resources.           4.4         Identify the significance of 'merit' and 'demerit' in the allocation of resources.           4.6         Explain the significance of a monopolistic market giving both positive and negative examples.           4.6         Explain the immobility of the factors of production.           4.7         Outline the need for Government intervention.           6.0         Explain the occurrence of Government failure.           5.1         Identify the rationale for Government failure.           5.2         Uses basic economic models to regulate and correct market failure.           5.4         Uses basic economic models to assess the impact of Government intervention.           6.1         Explain the circuarl flow of income concept.           7.1         Understand how the macro economy works.           7.2         Explain the terreat lyos of angregate Demand (AD) and Aggregate Supply (AS) Analysis.           7.3         Explain the determinants of aggregate demand.           7.4         Explain the role of Aggregate Demand in influencing economic activity.           7.5         Define short-run Aggregate Supply and identify the det   |   |                                 |     |   |
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| 8         Describe the objectives of geostine         6.1         Identify positive and negative externalities in consumption and production.           4.4         Identify positive and negative externalities in consumption and production.         4.4         Identify the significance of a monopolistic market giving both positive and negative examples.           4.5         Explain the significance of a monopolistic market giving both positive and negative examples.         4.5         Explain the immobility of the factors of production.           5         Outline the need for Government intervention in markets.         5.1         Identify the rationale for Government intervention.           6         Be able to measure macroeconomic performance.         5.2         Use basic economic models to regulate and correct market failure.           7         Understand how the macro economy works.         6.1         Explain the different types of indicator to measure the performance of an economy.           7.1         Explain the circular flow of income concept.         7.1         Explain the cleerminants of aggregate demand.           7.2         Evalain the deferminants of aggregate demand.         7.4         Explain the toe of Aggregate supply and identify the determinants of the short-run aggregate supply and identify the determinants of the short-run aggregate supply and identify the determinants of the short-run aggregate supply and identify the determinants of the short-run aggregate supply.           8         Describe the objectives of Government addetermin  | 4 | Be able to identify and explain | 4.1 | Explain the meaning of, and the consequences of, market failure.        |
| 4         production.           4.4         Identify the significance of 'merit' and 'demerit' in the allocation of resources.           4.5         Explain the significance of a monopolistic market giving both positive and negative examples.           4.6         Explain the significance of a monopolistic market giving both positive and negative examples.           5         Outline the need for Government intervention in markets.         5.1         Identify the rationale for Government intervention.           5.2         Use basic economic models to regulate and correct market failure.         5.3           6         Be able to measure macroeconomic performance.         6.1         Explain the different types of indicator to measure the performance of an economy.           7         Understand how the macro economy works.         7.1         Explain the circular flow of income concept.           7.2         Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.           7.3         Explain the role of Aggregate Demand in influencing economic activity.           7.5         Define short-run Aggregate supply and identify the determinants of the short-run AS curve.           8         Describe the objectives of Government Economic policy.           8.2         Compare the concept of price inflation and price deflation.           8.4         Identify the Balance of Payments on the Current Account.           9         Understa   |   | market failure.                 | 4.2 |   |
| 4.4         Identify the significance of 'merit' and 'demerit' in the allocation of resources.           4.5         Explain the significance of a monopolistic market giving both positive and negative examples.           4.6         Explain the immobility of the factors of production.           4.6         Explain the inequalities in the distribution of income and wealth.           5         Outline the need for Government intervention in markets.           5.1         Identify the rationale for Government intervention.           5.2         Use basic economic models to regulate and correct market failure.           5.3         Explain the occurrence of Government failure.           5.4         Uses basic economic models to assess the impact of Government intervention.           6         Be able to measure macroeconomic performance.         6.1         Explain the different types of indicator to measure the performance of an economy.           7         Understand how the macro economy works.         7.1         Explain the circular flow of income concept.           7.2         Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.           7.3         Explain the cleterminants of aggregate demand.           7.4         Explain the role of Aggregate Demand in influencing economic activity.           7.5         Define short-run aggregate supply and identify the determinants of the short-run aggregate supply.           8   |   |                                 | 4.3 |   |
| 8         Describe the objectives of Government performance and head to be objective and          |   |                                 |     |   |
| 4.5         Explain the significance of a monopolistic market giving both positive and negative examples.           4.6         Explain the immobility of the factors of production.           5         Outline the need for Government intervention in markets.         5.1         Identify the rationale for Government intervention.           5         Outline the need for Government intervention in markets.         5.2         Use basic economic models to regulate and correct market failure.           5.3         Explain the occurrence of Government failure.         5.4         Uses basic economic models to assess the impact of Government intervention.           6         Be able to measure macroeconomic performance.         6.1         Explain the different types of indicator to measure the performance of an economy.           7         Understand how the macro economy works.         7.1         Explain the circular flow of income concept.           7.2         Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.         7.3         Explain the role of Aggregate Demand in influencing economic activity.           7.4         Explain the role of Aggregate supply and identify the determinants of the short-run AS curve.         7.6           8         Describe the objectives of Government economic prolif.         8.1         Compare the concepts of price inflation and price deflation.           8.4         Explain how UK employment and unemployment affects economic growth.         8.2 <td></td> <td></td> <td>4.4</td> <td>Identify the significance of 'merit' and 'demerit' in the allocation of</td>  |   |                                 | 4.4 | Identify the significance of 'merit' and 'demerit' in the allocation of |
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| 4.6         Explain the immobility of the factors of production.           5         Outline the need for<br>Government intervention in<br>markets.         5.1         Identify the rationale for Government intervention.           5.3         Explain the occurrence of Government failure.           5.4         Uses basic economic models to regulate and correct market failure.           5.4         Uses basic economic models to assess the impact of Government<br>intervention.           6         Be able to measure<br>macroeconomic performance.         6.1         Explain the different types of indicator to measure the performance<br>of an economy.           7         Understand how the macro<br>economy works.         6.1         Explain the circular flow of income concept.           7.3         Explain the determinants of aggregate demand.         7.3         Explain the cold and the of a gagregate demand.           7.4         Explain the cold afferent types of Indicator to measure the performance<br>of an economy.         7.3         Explain the determinants of aggregate Supply (AS)<br>Analysis.           7.3         Explain the determinants of aggregate demand.         7.4         Explain the role of Aggregate Demand in influencing economic<br>activity.           8         Describe the objectives of<br>Government performance.         8.1         Discuss the objectives of Government Economic Policy.           8.3         Compare the concepts of price inflation and price deflation.         8.4  |   |                                 | 4.5 |   |
| 4.7         Outline the inequalities in the distribution of income and wealth.           5         Outline the need for<br>Government intervention in<br>markets.         5.1         Identify the rationale for Government intervention.           5.2         Use basic economic models to regulate and correct market failure.           5.3         Explain the occurrence of Government failure.           6.4         Uses basic economic models to assess the impact of Government<br>intervention.           6         Be able to measure<br>macroeconomic performance.         6.1         Explain the different types of indicator to measure the performance<br>of an economy.           7         Understand how the macro<br>economy works.         7.1         Explain the circular flow of income concept.           7.3         Explain the cole reminants of aggregate Demand (AD) and Aggregate Supply (AS)<br>Analysis.         Analysis.           7.3         Explain the role of Aggregate Demand in influencing economic<br>activity.         7.5           7.5         Define short-run aggregate supply and identify the determinants of<br>the short-run AS curve.           7.6         Discuss the objectives of Government Economic Policy.           8.1         Describe the objectives of<br>Government performance.         8.1         Discuss the objectives of price inflation and price deflation.           8.4         Explain the Balance of Payments on the Current Account.         8.5         Explain tuk Fiscal Policy.  |   |                                 |     |   |
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| 5.4       Uses basic economic models to assess the impact of Government intervention.         6       Be able to measure macroeconomic performance.       6.1       Explain the different types of indicator to measure the performance of an economy.         7       Understand how the macro economy works.       7.1       Explain the circular flow of income concept.         7.2       Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.         7.3       Explain the color of Aggregate Demand in influencing economic activity.         7.4       Explain the role of Aggregate Demand in influencing economic activity.         7.5       Define short-run aggregate supply and identify the determinants of the short-run AS curve.         7.6       Discuss the fundamental determinants of long-run aggregate supply.         8       Describe the objectives of Government performance.       8.1         8.2       Explain the term and concept of 'economic growth'.         8.3       Compare the concepts of price inflation and price deflation.         8.4       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1       Explain UK Fiscal Policy.  |   |                                 | 5.2 |   |
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| macroeconomic performance.       of an economy.         6.2       Use indicators to explain the performance of an economy.         7       Understand how the macro economy works.       7.1       Explain the circular flow of income concept.         7.2       Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.         7.3       Explain the determinants of aggregate demand.         7.4       Explain the role of Aggregate Demand in influencing economic activity.         7.5       Define short-run aggregate supply and identify the determinants of the short-run AS curve.         7.6       Discuss the objectives of Government performance and economic performance.         8       Describe the objectives of Government performance.         8.4       Explain the term and concept of 'economic growth'.         8.3       Compare the concepts of price inflation and price deflation.         8.4       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1       Explain UK Fiscal Policy.  |   |                                 |     |   |
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| 7       Understand how the macro economy works.       7.1       Explain the circular flow of income concept.         7.2       Evaluate Aggregate Demand (AD) and Aggregate Supply (AS) Analysis.         7.3       Explain the determinants of aggregate demand.         7.4       Explain the role of Aggregate Demand in influencing economic activity.         7.5       Define short-run aggregate supply and identify the determinants of the short-run AS curve.         7.6       Discuss the fundamental determinants of long-run aggregate supply.         8       Describe the objectives of Government performance and economic performance.         8.1       Discuss the objectives of Government Economic growth'.         8.2       Explain how UK employment and unemployment affects economic growth.         8.4       Explain how UK employment and unemployment affects economic growth.         8.5       Explain the Balance of Payments on the Current Account.         9       Understand micro economic       9.1   |   | macroeconomic performance.      |     |   |
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| 9       Understand micro economic         9       Understand micro economic         9       Understand micro economic   | 7 | Understand how the macro        |     |   |
| 7.3       Explain the determinants of aggregate demand.         7.4       Explain the role of Aggregate Demand in influencing economic activity.         7.5       Define short-run aggregate supply and identify the determinants of the short-run AS curve.         7.6       Discuss the fundamental determinants of long-run aggregate supply.         8       Describe the objectives of Government performance and economic performance.       8.1       Discuss the objectives of Government Economic growth'.         8.3       Compare the concepts of price inflation and price deflation.       8.4       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1       Explain UK Fiscal Policy.  |   | economy works.                  | 7.2 | Evaluate Aggregate Demand (AD) and Aggregate Supply (AS)                |
| 7.4       Explain the role of Aggregate Demand in influencing economic activity.         7.5       Define short-run aggregate supply and identify the determinants of the short-run AS curve.         7.6       Discuss the fundamental determinants of long-run aggregate supply.         8       Describe the objectives of Government performance and economic performance.       8.1       Discuss the objectives of Government Economic Policy.         8.3       Compare the concepts of price inflation and price deflation.       8.3       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1       Explain UK Fiscal Policy.   |   |                                 |     |   |
| 8       Describe the objectives of Government performance and economic performance.       8.1       Discuss the objectives of Government Economic growth'.         8.1       Discuss the objectives of Government performance and economic performance.       8.1       Discuss the objectives of Government Economic growth'.         8.3       Compare the concepts of price inflation and price deflation.       8.4       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1       Explain UK Fiscal Policy.   |   |                                 |     |   |
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| 8       Describe the objectives of Government performance and economic performance.       8.1       Discuss the objectives of Government Economic Policy.         8.2       Explain the term and concept of 'economic growth'.         8.3       Compare the concepts of price inflation and price deflation.         8.4       Explain how UK employment and unemployment affects economic growth.         9       Understand micro economic       9.1         9       Understand micro economic       9.1   |   |                                 | 7.6 |   |
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| 8.4       Explain how UK employment and unemployment affects economic growth.         8.5       Explain the Balance of Payments on the Current Account.         9       Understand micro economic       9.1         Explain UK Fiscal Policy.       9.1   |   |                                 |     |   |
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| 9 Understand micro economic 9.1 Explain UK Fiscal Policy.   | 1 |                                 |     |   |
|   |   |                                 |     |   |
| policy 0.2 Explain LIK Manatary Policy  | 9 |                                 |     |   |
|   |   | policy.                         | 9.2 | Explain UK Monetary Policy.   |
| 9.3 Explain the purpose and use of supply side policies.  |   |                                 | 9.3 | Explain the purpose and use of supply side policies.                    |

#### 6 Foundation Accounting

#### **Unit Aims**

The introductory unit covers financial and management accounting. It demonstrates some of the basic accounting concepts and procedures used in the preparation of financial statements. It provides academic bases for study in area such as banking and international finance and accounting. This unit will provide the foundation in accounting to further studies at a higher level.

| Unit Reference Number<br>Unit Level 3    |                                      |   | L/615/   |  |           |  |  |  |  |  |
|--|--------------------------------------|---|--|--|-----------|--|--|--|--|--|
|  |                                      | 3   |  | t Value  | 20        |  |  |  |  |  |
| <b>GLH</b> 200                           |                                      |   | Unit Grading Structure Distinction/Merit/Pass/Fail                 |  |           |  |  |  |  |  |
| Assessment Guidance                      |                                      |   | Assessment is by an externally set assignment, which is externally |  |           |  |  |  |  |  |
|  |                                      |   | marke  | ed by LRN.   |           |  |  |  |  |  |
| Learning Outcomes - The<br>learner will: |                                      | Assessment Criteria - The learner can:                        |  |  |           |  |  |  |  |  |
| 1  |                                      |   | 1 1  | Illustrate the p   | od to r   | acord aummarica, analyza and                               |  |  |  |  |
| 1  | basic ac                             | understanding of<br>counting principles<br>to apply then in a | 1.1  | 1.1 Illustrate the need to record, summarise, analyse and communicate accounting information for internal and external |           |  |  |  |  |  |
|  | given se                             |   | 1.2  | use.<br>Demonstrate u  | se of th  | e Accounting Equation                                      |  |  |  |  |
|  | •                                    | -   | 1.3  |  | and pu    | urpose of the Double Entry Book                            |  |  |  |  |
|  |                                      |   | 1.4  |  |           | f the double and treble column cash                        |  |  |  |  |
|  |                                      |   | 1.5  |  | ply a nu  | umber of different accounting concepts.                    |  |  |  |  |
| 2  | Be able                              | to distinguish  | 2.1  |  |           | a capital expenditure                                      |  |  |  |  |
|  | between<br>expendit                  | capital and revenue   | 2.2  | Define and dist  | inguish   | revenue expenditure  |  |  |  |  |
| 3  |                                      | to understand how   | 3.1  | Identify the reasons for Accounting for Depreciation.  |           |  |  |  |  |  |
|  | and why the values of assets change. | 3.2   | Explain the causes of Depreciation.                                |  |           |  |  |  |  |  |
|  |                                      | 3.3   | Demonstrate methods of Calculating Depreciation.                   |  |           |  |  |  |  |  |
|  |                                      |   | 3.4  | Illustrate the accounting entries for depreciation.  |           |  |  |  |  |  |
| 4  |                                      | and how to account<br>als and prepayments                     | 4.1  |  |           | prepayments and discuss the reasons ruals and prepayments. |  |  |  |  |
|  |                                      |   | 4.2  | Prepare the entries for accruals and prepayments in the relevant accounting books.                                     |           |  |  |  |  |  |
| 5  |                                      | and how to account  | 5.1  | Explain bad de   | bts and   | provision for doubtful debts                               |  |  |  |  |
|  |                                      | debts and the<br>n for doubtful debts                         | 5.2  | Explain and ap provision for do  |           | factors used in determining the debts                      |  |  |  |  |
|  |                                      |   | 5.3  | Calculate bad  | debts a   | nd provision for doubtful debts                            |  |  |  |  |
| 6  |                                      | and the purpose and   | 6.1  | Outline the cor  | itent an  | d purpose of the Trial Balance.                            |  |  |  |  |
|  | the prod                             | e Trial Balance in<br>uction of Final                         | 6.2  | Prepare a Trac<br>profit.  | ling Aco  | count showing the calculation of gross                     |  |  |  |  |
|  | Account                              | S   | 6.3  |  |           | oss Account showing the calculation of                     |  |  |  |  |
|  |                                      |   | 6.4  |  | nce she   | eet from given data, showing any                           |  |  |  |  |
| 7  | Understand the purpose, and          |   | 7.1  | Identify the pur   |           | f the Journal.   |  |  |  |  |
|  |                                      | ise the journal for the<br>on of errors                       | 7.2  | identify and ex Balance.   | olain th  | ose errors which do not affect the Trial                   |  |  |  |  |
|  |                                      |   | 7.3  |  | l entries | s supporting the correction of errors.                     |  |  |  |  |
|  |                                      |   | 7.4  |  |           | of profit and revised balance sheet                        |  |  |  |  |

| 8  | Be able to use control                               | 8.1  | Explain the subdivision of the ledger.   |
|----|--|------|--|
|    | accounts as a regulator in<br>accounting             | 8.2  | Explain that control accounts are an independent check on the sales and purchases ledgers.   |
|    |  | 8.3  | Explain that control accounts may be used to provide totals of debtors and creditors, locate errors, and act as a deterrent against fraud. |
|    |  | 8.4  | Identify and explain entries in control accounts.  |
| 9  | Be able to make accounting adjustments based on      | 9.1  | Prepare a statement of affairs for a sole trader and calculate profit/loss from a change in capital over time.                             |
|    | incomplete records                                   | 9.2  | Compute sales and purchases figures and apply the following techniques to arrive at missing figures: mark-up, margin and stock turnover.   |
| 10 | Understand accounting approaches for different       | 10.2 | Evaluate the advantages and disadvantages of different types of organisations  |
|    | types of organisation.                               | 10.3 | Outline the capital structures of the differing types of<br>organisation   |
|    |  | 10.4 | Distinguish between owner's capital and loans made to the business   |
|    |  | 10.5 | Outline the different treatments of profit and loss, surplus and deficit   |
| 11 | Be able to analyse and evaluate accounting           | 11.1 | Analyse and evaluate accounting statements from different types of organisation.   |
|    | statements   | 11.2 | Explain the purpose and application of ratios.   |
|    |  | 11.3 | Calculate and interpret different ratios for different organisations.  |
| 12 | Have an understanding of the                         | 12.1 | Explain the role and purpose of budgeting.   |
|    | purpose and role of<br>budgeting, and be able to     | 12.2 | Evaluate the benefits of budgeting.  |
|    | prepare simple budgets                               | 12.3 | Prepare a cash budget from given data.   |
| 13 | Be able to identify the purposes and usage of ICT in | 13.1 | Explain and identify the advantages and disadvantages of ICT in accounting.  |
|    | accounting   | 13.2 | Evaluate the usefulness of ICT in accounting.  |

#### 7 Foundation Psychology

#### **Unit Aims**

The introductory unit gives an insight into the human mind's functions and behaviours. It allows the candidate to discover the key theories and ideas of the central approaches of psychology, including social psychology, cognition and individual differences, enabling progression to further studies at a higher level.

| Unit Reference Number                 |                     |  | R/615  | R/615/0031  |                        |   |  |  |  |
|---------------------------------------|---------------------|--|--------|---|------------------------|---|--|--|--|
| Uni                                   | t Level             | 3  | Credi  | t Value   | 20                     |   |  |  |  |
| GLł                                   | -                   | 200  |        | Grading   |                        | Distinction/Merit/Pass/Fail   |  |  |  |
|                                       |                     |  | Struc  |   |                        |   |  |  |  |
| Ass                                   | sessment            | Guidance   |        |   | -                      | ernally set assignment, which is                                      |  |  |  |
|                                       |                     |  | exterr | hally marke   | -                      |   |  |  |  |
| Learning Outcomes - The learner will: |                     |  |        | Ass   | essment                | Criteria - The learner can:   |  |  |  |
| 1                                     |                     | and the key approaches in  | 1.1    | Identify t  | he key ap              | oproaches in psychology.  |  |  |  |
|                                       | psycholo            | ogy.   | 1.2    | Explain t   | he role o              | f physiology in behaviour.  |  |  |  |
|                                       |                     |  | 1.3    | Outline t   | he geneti              | ic basis of behaviour.  |  |  |  |
| 2                                     |                     | to explain how science<br>respect of gender                      | 2.1    |   | now key o<br>nent of g | concepts can be applied to the ender.                                 |  |  |  |
|                                       | develop             | ment.  | 2.2    | Explain gender development from a biological, social, cognitive and psychodynamic approach. |                        |   |  |  |  |
| 3                                     |                     | to research and represent osychology.                            | 3.1    |   |                        | esearch methods and ethical issues it approaches to psychology.       |  |  |  |
|                                       |                     |  | 3.2    | Outline r   |                        | of effectively representing data and                                  |  |  |  |
|                                       |                     |  | 3.3    | Explain the role of ethics in psychological research.                                       |                        |   |  |  |  |
| 4                                     |                     | and ways in which social<br>ogy may be applied to                | 4.1    | Explain h   |                        | al Influence may be applied in  |  |  |  |
|                                       | contemp<br>issues.  | porary social and cultural                                       | 4.2    | Identify f  | actors af              | fecting social cognition.   |  |  |  |
| 5                                     |                     | and methodological   | 5.1    | Evaluate  | theories               | and research in cognitive psychology                                  |  |  |  |
|                                       | approac<br>psycholo | hes in cognitive<br>ogy  | 5.2    | Explain r   |                        | ogical approaches in cognitive  |  |  |  |
|                                       |                     |  | 5.3    | Identify h  | now scier              | nce works in cognitive psychology                                     |  |  |  |
| 6                                     |                     | to recognise individual<br>ces through the application<br>nology | 6.1    | assessm<br>autism.  | ent and                | the application of psychology in the treatment of anxiety disorders & |  |  |  |
|                                       |                     |  | 6.2    |   |                        | Evaluate how science works in research into individual differences.   |  |  |  |

#### 8 Foundation Sociology

#### Unit Aims

This unit introduces debates about the nature of society, exploring traditional issues such as the social structures and inequalities (class, gender and 'race') as well as key institutions and aspects of everyday life, such as work, consumption, families and cities. This unit will provide the foundation in sociology to further studies at a higher level.

| Unit         | Unit Reference Number                               |  |                                  | Y/615/0032  |   |   |  |  |  |
|--------------|---|--|----------------------------------|---|---|---|--|--|--|
| Unit Level 3 |   | Credit Value 20  |                                  | 20  |   |   |  |  |  |
| GLŀ          | 1   | 200  | Unit C<br>Struc                  | Grading<br>ture   |   | Distinction/Merit/Pass/Fail   |  |  |  |
|              |   | Guidance   |                                  | ally mark   | ed by LR  |   |  |  |  |
| Lea          | rning Ou  | itcomes - The learner will:  |                                  | Ass   | essment   | Criteria - The learner can:   |  |  |  |
| 1            |   | and culture and identity;<br>and households; wealth,                               | 1.1                              | Critically and ider   |   | e the different conceptions of culture                                |  |  |  |
|              | poverty and welfare from a sociological perspective |  | 1.2                              | 1.2 Explain the relationship of the family to the social structure and social change, with particular reference to the economy and to state policies. |   |   |  |  |  |
|              |   |  | 1.3                              |   | Analyse the different definitions and ways of measuring poverty, wealth and income. |   |  |  |  |
| 2            | purpose   | to explain the roles and<br>of health and education for<br>ulation of the country. | 2.1                              | -   |   | nd purpose of education, including tion and training, in contemporary |  |  |  |
|              |   |  | 2.2                              | Evaluate health, illness, disability and the body as social and as biological constructs.   |   |   |  |  |  |
| 3            |   | to demonstrate different<br>s of collecting and                                    | 3.1 Evaluate method<br>purposes. |   |   | s of collecting data for sociological                                 |  |  |  |
|              | represe<br>researcl                                 | nting sociological data for<br>n.  |                                  |   |   | nethods of representing data from a<br>pective.                       |  |  |  |

#### 9 Foundation Law

#### Unit Aims

The aims of this unit are to provide the candidate with an understanding and overview of the role and function of a legal system, by considering why laws develop, how laws are created, interpreted and applied and the role that law plays in regulating and administering justice within a society. The key aspects of law are covered, including the mechanisms created for the administration and enforcement of justice in these jurisdictions. This unit will provide the foundation in Law to further studies at a higher level.

| Uni | t Referen   | ce Number  | D/615  | 5/0033  |                        |  |  |  |
|-----|-------------|--|--------|---|------------------------|--|--|--|
| Uni | t Level     | 3  | Cred   | Credit Value 20   |                        |  |  |  |
| GLI | Η           | 200  |        | Unit Grading Distinction/Merit/Pass/Fail  |                        |  |  |  |
|     |             |  | Struc  |   |                        |  |  |  |
| Ass | sessment    | Guidance   |        |   | •                      | ernally set assignment, which is               |  |  |
|     |             |  | exteri | nally mark  | ,                      |  |  |  |
|     |             | tcomes - The learner will:                             |        |   |                        | t Criteria - The learner can:                  |  |  |
| 1   |             | and how law is made in the                             | 1.1    |   | •                      | ss of Parliamentary Law Making.                |  |  |
|     | legislatio  | the processes for ratifying                            | 1.2    |   | •                      | ed Legislation.                                |  |  |
|     | logislatic  | 511.   | 1.3    | Explain   | Statutory              | Interpretation.                                |  |  |
|     |             |  | 1.4    |   |                        | ine and operation of Judicial Precedent.       |  |  |
| 2   |             | and the composition and                                | 2.1    |   |                        | ce of both the Criminal and Civil Courts       |  |  |
|     |             | n of the legal system and soft bodies within the legal | 2.2    |   |                        | her forms of dispute resolution                |  |  |
|     | system.     |  |        | 2 Provide a simple evaluation of the legal profession, of other sources of advice and of funding.                             |                        |  |  |  |
|     |             |  |        | Evaluate the selection and independence of the  |                        |  |  |  |
| 2   | l la de ret | and basis sensents of                                  | 3.1    | Judiciary   |                        | ante of estue your and many you in the         |  |  |
| 3   |             | and basic concepts of<br>liability and actions taken   | 3.1    | Explain the concepts of actus reus and mens rea in the context of non-fatal offences  |                        |  |  |  |
|     |             | king the law.  | 3.2    | Describe in law the act of common assault/assault and   |                        |  |  |  |
|     |             |  | 3.3    | battery<br>Outline t  | he Offen               | ses against the Person Act 1861                |  |  |
|     |             |  | 3.4    | Explain   |                        | lity, including areas of application, and      |  |  |
| 4   |             | and the operation of the procedures and                | 4.1    | Explain   | the opera              | ation and differences between<br>Crown courts. |  |  |
|     | sentenc     |  | 4.2    |   |                        | immary of the classification of offences.      |  |  |
|     |             |  | 4.3    | Outline t   | he proce               | dure for going to trial in a criminal court.   |  |  |
|     |             |  | 4.4    | Describe  | e burden               | and standard of proof in criminal cases.       |  |  |
| 5   |             | and negligence and duty of                             | 5.1    | Explain   | iability ar            | nd duty of care in negligence.                 |  |  |
|     |             | d the procedures in law for<br>damages.                | 5.2    | Clarify the differences between the County Court and<br>High Court and the processes of going to trial (in a civil<br>court). |                        |  |  |  |
|     |             |  | 5.3    | Outline of burden and standard of proof in civil law.   |                        |  |  |  |
|     |             |  | 5.4    |   | compens<br>n a civil d | sation and compensatory damage court.          |  |  |

| 6 | Be able to understand the  | 6.1 | Explain the formation of a valid contract.  |
|---|--|-----|---|
|   | principles and purposes of the law<br>of contract, production of a valid<br>contract and the procedures for<br>breach of contract. | 6.2 | Clarify breach of contract, procedure to trial and damages awarded in matters of contract in the civil court. |

#### **10** Further Mathematics

#### **Unit Aims**

This unit introduces important topics in the theory of pure mathematics including number theory; the algebraic theory of rings and fields; and metric spaces. The unit provides a grounding for further study at higher level which require a much deeper understanding of this subject.

| Unit  | Referen  | ce Number                                 | H/615  | H/615/0034  |  |   |  |  |  |
|---|----------|---|--|---|--|---|--|--|--|
| Unit  | Level    | 3   | Credi  | t Value   | 20   |   |  |  |  |
| GLH   |          | 200                                       | Struc  |   |  | Distinction/Merit/Pass/Fail   |  |  |  |
| Asse  | essment  | Guidance                                  |  | sment is b<br>d by LRN  | •  | ernally set written exam which is externally                                |  |  |  |
| Lear  | ning Ou  | tcomes - The learner will:                |  | As  | sessme   | nt Criteria - The learner can:  |  |  |  |
| 1 Understand how to use and apply<br>number in a variety of ways to<br>construct simple proofs of<br>mathematical assertions. |          | 1.1<br>1.2<br>1.3<br>1.4<br>1.5<br>1.6    | Explain t<br>mathema<br>Calculate<br>geometr<br>Explain t<br>Calculate | he use o<br>atical solu<br>e Series<br>ic method<br>he mathe<br>e roots by  | tions using Number & Algebra.<br>f Complex Numbers to provide<br>utions, giving real life examples.<br>& Sequences by various arithmetic and<br>ds and vi proof by induction.<br>ematical study of change using calculus.<br>y sign change and via fixed point iteration.<br>to find exact values. |   |  |  |  |
| 2   | Be able  | e to use a range of                       | 1.7<br>2.1   | example   | S.   | and Transformations and give appropriate uses of series and approximations. |  |  |  |
|   | differer | ntial equations and further<br>ex numbers | 2.2<br>2.3   | Explain t<br>appropri   | Explain both Inverse and Complex Functions using<br>appropriate examples.<br>Calculate Arc length and Area using various methods.  |   |  |  |  |
| 3   | Unders   | stand the purpose and use                 | 3.1  |   |  | onstrate the use of vectors.  |  |  |  |
|   |          | ar equations and vectors                  | 3.2  | •   | solution t   | o Linear Equations giving appropriate                                       |  |  |  |
| 4   | mather   | e to use and apply<br>matical models in   | 4.1  | Explain t<br>disadvar   | he chara<br>tages of   | cteristics, uses, advantages, and different types of data.                  |  |  |  |
|   | probab   | ility and statistics                      | 4.2  | Calculate   | e Probab   | ility by various different methods.   |  |  |  |
|   |          |   | 4.3  | Assess Binomial Distribution in a given number of trials in each of which there is the same probability of success. |  |   |  |  |  |
|   |          |   | 4.4  | probabili   | ty distrib   | istribution founded on continuous utions described by the normal equation.  |  |  |  |
|   |          |   | 4.5  | Discuss the uses and limitations of estimation and its uses.  |  |   |  |  |  |
|   |          |   | 4.6  | Demonstrate both correlation and regression giving various examples.  |  |   |  |  |  |

#### 11 Foundation Hospitality

#### **Unit Aims**

The unit gives candidates an opportunity to explore the internal structure of hospitality businesses. Candidates will look at the specific function of marketing and customer service that hospitality organisations use in order to support the business and provide opportunities for growth. The unit gives candidates an overview of the roles of these support functions and provides a firm foundation for more detailed study of these areas in other units.

This unit will provide the foundation in hospitality to further studies at a higher level.

| <b>Unit Refere</b> | nce Number   | K/61 | 5/0035   |  |  |  |  |  |  |
|--------------------|--|------|--|--|--|--|--|--|--|
| Unit Level         | 3  | Crea | lit Value 20   |  |  |  |  |  |  |
| GLH                | 200  | Unit | Unit Grading Structure Distinction/Merit/Pass/Fail   |  |  |  |  |  |  |
| Assessmer          | nt Guidance  |      | Assessment is by an externally set written assignment which is   |  |  |  |  |  |  |
|                    |  | exte | rnally marked by LRN.  |  |  |  |  |  |  |
| Learning           | Outcomes - The learner<br>will:                    |      | Assessment Criteria - The learner can:   |  |  |  |  |  |  |
|                    | rstand the fundamentals of                         | 1.1  | Understand the scale and diversity of the hospitality industry.  |  |  |  |  |  |  |
| the he             | ospitality industry.                               | 1.2  | Know the organisation and structure of hospitality businesses.   |  |  |  |  |  |  |
|                    |  | 1.3  | Know the purpose of support functions in hospitality businesses.   |  |  |  |  |  |  |
|                    |  | 1.4  | Explain the role of government in the travel and tourism industry.                                       |  |  |  |  |  |  |
|                    | rstand the process and                             | 2.1  | Relate the fundamental characteristics and variables of customer   |  |  |  |  |  |  |
|                    | ce of customer care in a                           |      | service and care, and their relationship with quality, to the  |  |  |  |  |  |  |
| hospi              | tality environment.                                | 2.2  | hospitality context.   |  |  |  |  |  |  |
|                    |  |      | Describe how customers make decisions in terms of purchasing products and services.                      |  |  |  |  |  |  |
|                    |  |      | .3 Demonstrate an understanding of the nature of service design  |  |  |  |  |  |  |
|                    |  |      | and delivery, and its significance for service providers and   |  |  |  |  |  |  |
|                    |  |      | consumers.   |  |  |  |  |  |  |
|                    |  | 2.4  | Explain the role of the front-line employee, and the inherent  |  |  |  |  |  |  |
|                    |  |      | challenges which they face in delivering customer service and care.                                      |  |  |  |  |  |  |
|                    |  | 2.5  | Examine operational practices designed to maximise customer  |  |  |  |  |  |  |
|                    |  |      | value and satisfaction.  |  |  |  |  |  |  |
|                    | rstand the theoretical                             | 3.1  | Critically evaluate marketing communication strategies and   |  |  |  |  |  |  |
|                    | epts and nature of                                 | 2.0  | campaigns  |  |  |  |  |  |  |
| marke              | eting communications.                              | 3.2  | Synthesise concepts and theories from a range of marketing disciplines and integrate to formulate an IMC |  |  |  |  |  |  |
|                    |  | 3.3  | Evaluate the impact of information technologies and  |  |  |  |  |  |  |
|                    |  |      | developments in e-commerce on marketing communications   |  |  |  |  |  |  |
|                    |  |      | strategy and practice.   |  |  |  |  |  |  |
|                    |  | 3.4  | Critically evaluate the impact of new digital media on IMC   |  |  |  |  |  |  |
|                    | rstand contemporary                                | 4.1  | Discuss the positive and negative impacts of tourism on society  |  |  |  |  |  |  |
|                    | issues to underpin informed discussion and debate. |      | Identify and critically evaluate contemporary issues within  |  |  |  |  |  |  |
| aiscu              |  |      | hospitality management.  |  |  |  |  |  |  |

#### 12 Foundation Government and Politics

#### Unit Aims

This unit aims to introduce students to the study of Government through an overview of the political system, asking how the system functions in theory and in practice. The candidate will review the contemporary processes of government and politics in the United Kingdom and assess arguments relating to the effectiveness of the democratic process. This unit will provide the foundation in Government and Politics to further studies at higher level.

| Unit Reference Number |  |  | M/61         | 15/0036   |  |   |  |  |  |  |
|-----------------------|--|--|--------------|---|--|---|--|--|--|--|
| Unit L                | evel   | 3  | Creo<br>Valu |   | 20   |   |  |  |  |  |
| GLH                   |  | 200  | Unit         | Grading   | g Structure                                      | Distinction/Merit/Pass/Fail                                       |  |  |  |  |
| Asses                 | sment  | Guidance   |              | Assessment is by an externally set assignment, which is externally marked by LRN. |  |   |  |  |  |  |
| Lear                  | ning C   | Outcomes - The learner will:   |              | As  | sessment C                                       | riteria - The learner can:  |  |  |  |  |
|                       |  | stand participation and voter iour in a democratic process.              | 1.1          | proces  | S.   | of participation in the electoral                                 |  |  |  |  |
|                       |  |  |              |   |  | nd debates of voting behaviour.                                   |  |  |  |  |
|                       |  | stand the purpose of   | 2.1          | •   |  | elections in a democracy.   |  |  |  |  |
|                       | democ  | cracy and representation.  | 2.2          | Identify  | the nature o                                     | f representation.   |  |  |  |  |
|                       |  | stand the role of political in a democracy.                              | 3.1          | democ   | ratic process.                                   |   |  |  |  |  |
|                       |  |  | 3.2          |   |  |   |  |  |  |  |
|                       |  |  | 3.3<br>4.1   | commu   | inication and                                    | nce of pressure groups to political policy making in a democracy. |  |  |  |  |
|                       | Understand the nature and sources of the British constitution. |  |              | constitu  | ution.   | and sources of the British  |  |  |  |  |
|                       |  |  |              | "power  | s" of governn                                    |   |  |  |  |  |
|                       | main r   | stand the composition and<br>oles and functions of                       | 5.1          | system  |  | arliament in the UK <sup>*</sup> s political                      |  |  |  |  |
|                       | Parliar  | rliament.  |              | relation  | iships.  | Parliament and Government   |  |  |  |  |
|                       | within   | e to describe relationships senior Government and                        | 6.1          | ministe   | r and the cat                                    | thin the core executive, the prime prime binet system.            |  |  |  |  |
|                       | throug   | h the cabinet system.  | 6.2          | Discus  | Discuss how policy is both made and implemented. |   |  |  |  |  |
|                       | goverr   | e to explain multi-level<br>nance and governance within<br>ropean Union. | 7.1          | govern<br>Westm   | ment and the inster.                             | wers of local and devolved<br>e relationships they have with      |  |  |  |  |
|                       |  |  | 7.2          |   |  | concepts and powers of the dthe impact they have on the UK.       |  |  |  |  |

### **13** Foundation Computing

#### **Unit Aims**

This unit is designed to equip learners with key skills to succeed in a learning environment. It is divided into three distinct learning outcomes, File Management and e-Document Production, Creating Spreadsheets and Graphs, and Database Manipulation.

| Unit Reference Number |       |   | A/615   | /0038  |   |   |  |  |
|-----------------------|-------|---|---|--|---|---|--|--|
| Unit Le               |       |   |   | t Value  | 20  |   |  |  |
| GLH                   |       | 200   | Unit (  | Grading Stru   |   | Distinction/Merit/Pass/Fail   |  |  |
| Asses                 | smer  | t Guidance  | Assessment is by an externally set assignment, which is externally marked by LRN. |  |   |   |  |  |
| Learn                 | ing O | utcomes - The learner<br>will:  |   |  | sessmen   | nt Criteria - The learner can:  |  |  |
|                       | and e | erstand file management<br>e-document production<br>g appropriate software. | 1.1<br>1.2<br>1.3<br>1.4<br>1.5<br>1.6<br>1.7<br>1.8                              | system sof<br>Explain the<br>copyright,<br>Use a com<br>and folders<br>Use the int<br>Create and<br>convention<br>Identify an<br>numbers a<br>Format bas   | tware<br>implicat<br>and secu<br>puter's system<br>ernet for<br>use dire<br>use dire<br>use wo<br>nd symbo<br>sic parag | ystem software to create and manage files<br>research.<br>ectories, sub-directories and naming<br>ord processing software to enter text,<br>ols.<br>raph and document properties.                                       |  |  |
|                       | sprea | erstand how to create<br>adsheets and graphs<br>g appropriate software.     | 2.1<br>2.2<br>2.3<br>2.4<br>2.5<br>2.6<br>2.7<br>2.8<br>2.9                       | Identify, input and amend data in spreadsheet softwa         accurately         Insert and replicate formulae in spreadsheets         Navigate, save and retrieve spreadsheets         Produce pie charts, line graphs and bar/column chargiven data         Use common formatting and alignment techniques in spreadsheets and graphs/charts         Insert into of other elements in the work         Save and print spreadsheets and graph/chart         Use relative and fixed addresses |   | formulae in spreadsheets<br>retrieve spreadsheets<br>line graphs and bar/column charts from<br>atting and alignment techniques in<br>graphs/charts<br>elements in the work<br>eadsheets and graph/chart<br>ed addresses |  |  |
|                       | and r | erstand how to create<br>nanipulate data within a<br>base.                  | 3.1<br>3.2<br>3.3<br>3.4  | <ul><li>Edit a table of information</li><li>Import data into a database</li></ul>  |   | mation<br>latabase  |  |  |

#### 14 Foundation Mathematics

#### **Unit Aims**

Foundation Maths has been designed to maintain and develop real-life skills. What a learner will study is not purely theoretical or abstract; it can be applied on a day-to-day basis in work, study or life and most courses will include a financial maths element.

The overall aim of this unit is to enable learners to apply maths to analyse situations, giving them the confidence they need to tackle problems in their adult lives. Learners will also develop a more advanced understanding of statistics so as to ensure they become familiar with, and are confident in using, standard procedures for the range of calculations appropriate to this level of study.

| Unit | Refere  | ence Number                                    | F/615  | /0039  |           |  |  |  |  |
|------|---------|--|--------|--|-----------|--|--|--|--|
| Unit | Level   | 3  | Credi  | t Value  | 20        |  |  |  |  |
| GLH  |         | 200  | Unit C | Unit Grading Structure Distinction/Merit/Pass/Fail |           |  |  |  |  |
| Asse | essmer  | nt Guidance                                    | Asses  | sment is by  | an exter  | nally set written exam which is externally |  |  |  |
|      |         |  | marke  | ed by LRN.   |           |  |  |  |  |
| Lea  | rning C | Outcomes - The learner                         |        | As   | ssessme   | ent Criteria - The learner can:            |  |  |  |
|      |         | will:  |        |  |           |  |  |  |  |
| 1    |         | umber and algebra to                           | 1.1    |  |           | number and the number system in given      |  |  |  |
|      |         | numerical problems,                            | 4.0    | situations.  |           |  |  |  |  |
|      |         | ons, create and use<br>las, create identities, | 1.2    | Apply Nun  | nber and  | Algebra in given situations.               |  |  |  |
|      |         | nces, functions and                            | 1.3    | Use and solve Calculations.                        |           |  |  |  |  |
|      | graph   |  | 1.4    | .4 Solve Numerical Problems.                       |           |  |  |  |  |
|      | 9.00    | ~~~~   |        | Use and solve Equations, Formulae and Identities.  |           |  |  |  |  |
|      |         |  | 1.6    | Use sequences, Functions and Graphs.               |           |  |  |  |  |
| 2    |         | nd apple shape space                           | 2.1    |  |           | pe, Space and Measures.                    |  |  |  |
|      |         | easure for problem<br>g, communication and     | 2.2    | Use and a  | pply Geo  | ometrical Reasoning.                       |  |  |  |
|      | reasor  | -  | 2.3    | Use and a  | pply Trar | nsformations and Coordinates.              |  |  |  |
|      |         |  | 2.4    | Use and a  | pply Mea  | asures and Construction.                   |  |  |  |
| 3    |         | le to Specify and Plan,                        | 3.1    | ÷  |           | g Handling Data.                           |  |  |  |
|      |         | t, Process and sent, Interpret and             | 3.2    | Specify Pr   | oblems a  | and Plan to minimise them.                 |  |  |  |
|      | •       | ss appropriate data.                           | 3.3    | Collect and  | d use Da  | ta.  |  |  |  |
|      |         |  | 3.4    | Process and Represent Data.                        |           |  |  |  |  |
|      |         |  | 3.5    | Interpret a  | nd Discu  | ss Results.                                |  |  |  |

#### 15 English Language and Study Skills

#### **Unit Aims**

This unit is designed to prepare and support learners to study effectively whilst ensuring their use of the English language is appropriately applied. While the general themes introduced will be transferable, learners will be encouraged to focus the application of these skills to their course subject area. The unit ensures that learners are given the appropriate opportunities to advance their personal and academic English language and study skills and to introduce them to the concept and value of researching in order to prepare them for study at a higher level.

| higher level. Unit Reference Number |                                      |  | /0040   |  |  |  |  |  |
|-------------------------------------|--------------------------------------|--|---|--|--|--|--|--|
| Unit                                | 3                                    | Credi  | t Value   | 20   |  |  |  |  |
| Level                               | I                                    |  |   |  |  |  |  |  |
| GLH                                 | 200                                  | ucture Distinction/Merit/Pass/Fail   |   |  |  |  |  |  |
| Asse                                | ssment Guidance                      | Assessment is by an externally set assignment, presentation and oral           |   |  |  |  |  |  |
|                                     |                                      | communication test. The assignment will be set and marked by LRN.              |   |  |  |  |  |  |
|                                     |                                      | The p  | resentation   | and oral communication test will be set by LRN,                        |  |  |  |  |
|                                     |                                      |  |   | erated by LRN. For the oral communication test, LRN                    |  |  |  |  |
|                                     |                                      |  |   | -visual (with camera and microphone capability)                        |  |  |  |  |
|                                     |                                      | record   | <u> </u>  | ovided for marking and moderation.                                     |  |  |  |  |
| Learı                               | ning Outcomes - The learner          |  | A   | ssessment Criteria - The learner can:                                  |  |  |  |  |
|                                     | will:                                |  |   |  |  |  |  |  |
| 1                                   | Understand the principles            | 1.1  |   | evant material when researching a topic.                               |  |  |  |  |
|                                     | and values of good academic practice | 1.2  |   | otes on a specific topic in an agreed format, including                |  |  |  |  |
|                                     | practice                             | 1.3  |   | tches or images where required.  |  |  |  |  |
|                                     |                                      | 1.3  |   | urces of information.<br>cite and reference material using the Harvard |  |  |  |  |
|                                     |                                      | 1.7  | referencing   | 0  |  |  |  |  |
|                                     |                                      | 1.5 Use anti-plagiarism software as a tool to improve academic                 |   |  |  |  |  |  |
|                                     |                                      |  | practice.   |  |  |  |  |  |
| 2                                   | Be able to present                   | 2.1 Identify the communication skills required when preparing and              |   |  |  |  |  |  |
|                                     | information to an audience           | <ul><li>2.2 Prepare own notes to support delivery of a presentation.</li></ul> |   |  |  |  |  |  |
|                                     |                                      |  | •   |  |  |  |  |  |
|                                     |                                      | 2.3  | method.   | formation to an audience using an agreed format and                    |  |  |  |  |
|                                     |                                      | 2.4  |   | ir findings under questioning.   |  |  |  |  |
|                                     |                                      | 2.5  |   | a range of topics, across various settings, with ease                  |  |  |  |  |
|                                     |                                      | 2.0  | •   |  |  |  |  |  |
|                                     |                                      |  | and under   | 5  |  |  |  |  |
| 3                                   | Be able to apply a range of          | 3.1  |   | inge of sound reading, note taking skills and                          |  |  |  |  |
|                                     | English language skills within       | 2.2  |   | s when researching and summarising subject material.                   |  |  |  |  |
|                                     | an academic environment.             | 3.2  |   | cademic written work, using a range of appropriate iting conventions.  |  |  |  |  |
|                                     |                                      | 3.3  |   | ate spelling, punctuation and grammar when producing                   |  |  |  |  |
|                                     |                                      |  | academic  | written work.  |  |  |  |  |
|                                     |                                      | 3.4  |   | ge of communication forms that are accepted in an                      |  |  |  |  |
|                                     |                                      | academic environment.  |   |  |  |  |  |  |
|                                     |                                      | 3.5  | 5 Effectively participate in group based activities: discussions, forums, seminars. |  |  |  |  |  |
| 4                                   | Be able to apply research            | 4.1  |   | d the process of writing assignments and other                         |  |  |  |  |
|                                     | skills in a higher education         | 4.2  |   | Iriven studies.<br>Iiterature search methods.                          |  |  |  |  |
|                                     | setting.                             |  | •   |  |  |  |  |  |
|                                     |                                      | 4.3  | Undertake   | a literature review and critical thinking.                             |  |  |  |  |

| 4.4 | Understand basic research methodologies: quantitative and qualitative techniques. |
|-----|---|
| 4.5 | Be able to effectively read academic literature.                                  |
| 4.6 | Undertake research practice.  |
| 4.7 | Write up research methodology findings.   |
|     |   |
|     |   |

| 16                        | Foundation Programming an                                    | d Software Design           |  |  |  |  |  |  |
|---------------------------|--|-----------------------------|--|--|--|--|--|--|
| Unit /                    | Aims   |                             |  |  |  |  |  |  |
| princi<br>modu<br>test, a | ples. It introduces learners to the                          | e systei<br>nciples<br>are. | ndational understanding of software development and programming<br>matic design of programs, procedural programming concepts,<br>of software engineering, equipping them with the skills to develop,<br>1/4410 |  |  |  |  |  |
| Unit                      |  |                             | lit Value 20   |  |  |  |  |  |
| Leve                      |  | Crea                        |  |  |  |  |  |  |
| GLH                       | 200  | Unit                        | Grading Structure Distinction/Merit/Pass/Fail  |  |  |  |  |  |
| Asse                      | essment Guidance   |                             | ssment is by an externally set written exam and practical project,   |  |  |  |  |  |
|                           |  | which                       | n are both externally marked by LRN.   |  |  |  |  |  |
| Lear                      | ning Outcomes - The learner<br>will:                         |                             | Assessment Criteria - The learner can:   |  |  |  |  |  |
| 1                         | Be able to apply suitable programmes.                        | 1.1                         | Explain the stages of the Software Development Life Cycle (SDLC).  |  |  |  |  |  |
|                           |  | 1.2                         | Identify and apply techniques for ensuring high-quality software design and implementation.  |  |  |  |  |  |
|                           |  | 1.3                         | Write pseudocode to solve clearly defined problems.  |  |  |  |  |  |
|                           |  | 1.4                         | Develop a test plan to validate program functionality.   |  |  |  |  |  |
| 2                         | Be able to develop procedural programs to                    | 2.1                         | programs.  |  |  |  |  |  |
|                           | perform well-defined tasks,<br>following clear requirements. | 2.2                         | .2 Convert pseudocode into working program code.   |  |  |  |  |  |
|                           |  | 2.3                         | Demonstrate understanding and use of procedural programming concepts, including sequence, selection, and iteration.  |  |  |  |  |  |
|                           |  | 2.4                         |  |  |  |  |  |  |
|                           |  | 2.5                         | 2.5 Manage data effectively in memory using standard built-in data   |  |  |  |  |  |
|                           |  |                             | types.   |  |  |  |  |  |
| 3                         | Be able to test and document program code following the      | 3.1                         | Build programs incrementally, using simple tests to validate each development stage.   |  |  |  |  |  |
|                           | principles of software engineering.                          | 3.2                         | Create clear documentation detailing program design, implementation, and testing processes.  |  |  |  |  |  |
|                           |  | 3.3                         | Describe and apply various software testing techniques, such as unit testing and integration testing.  |  |  |  |  |  |
|                           |  | 3.4                         | Debug and resolve errors in program code to ensure correct functionality.  |  |  |  |  |  |
| 4                         | Understand how to apply the                                  | 4.1                         | Define functions in program design.  |  |  |  |  |  |
|                           | benefits of modular software design.                         | 4.2                         | Demonstrate the use of libraries and Python modules in programming tasks.  |  |  |  |  |  |
|                           |  | 4.3                         | Explain the basic principles of Object-Oriented Programming (OOP).   |  |  |  |  |  |
|                           |  | 4.4                         | Design and implement a simple Object-Oriented program, including a class and objects.  |  |  |  |  |  |
|                           |  |                             |  |  |  |  |  |  |
|                           |  |                             |  |  |  |  |  |  |
|                           |  | 1                           | 1  |  |  |  |  |  |

| 17                                    | Four  | Foundation Digital Skills and Emerging Technologies  |   |  |                        |                      |                      |            |           |              |       |
|---------------------------------------|---|--|---|--|------------------------|----------------------|----------------------|------------|-----------|--------------|-------|
| Unit /                                | Aims  |  |   |  |                        |                      |                      |            |           |              |       |
| This u<br>techn<br>topics             | unit ain<br>ologie:<br>s such   | ns to equip learners with fo<br>s, and their applications in<br>as Artificial Intelligence (A<br>arners for higher educatior | acadeı<br>I), cybe  | mic, profess<br>ersecurity, a  | ional, an<br>nd the et | nd pers<br>thical ir | sonal co<br>mplicati | ontexts. L | earners   | will explor  |       |
|                                       |   | nce Number   | F/651/4409  |  |                        |                      |                      |            |           |              |       |
| Unit<br>Level                         | I   | 3  | Credit Value 20   |  |                        |                      |                      |            |           |              |       |
| GLH                                   |   | 200  | Unit C  | Grading Str  | ucture                 | Distir               | nction/N             | /lerit/Pas | s/Fail    |              |       |
| Asse                                  | ssmer   | nt Guidance  |   | sment is by<br>d by LRN.   | an exter               | rnally s             | set assi             | gnment,    | which is  | externally   |       |
| Learning Outcomes - The learner will: |   |  |   | As   | ssessme                | ent Cri              | iteria -             | The lear   | ner can   | :            |       |
| 1                                     | Understand the role of digital tools and emerging   |  |   | Explain the various se   |                        |                      |                      |            |           |              | on    |
|                                       | technologies in modern industries.  |  | 1.2   |  |                        |                      |                      |            |           | ld           |       |
|                                       | 1.3 Evaluate the benefits and challenges of add technologies in organisations.            |  |   |  | adopting               | emerging             |                      |            |           |              |       |
| 2                                     |   | ble to develop practical in using common digital   | 2.1   | 2.1 Demonstrate the ability to use digital tools such as word processors, spreadsheets, and presentation software. |                        |                      |                      |            |           |              |       |
|                                       | tools and applications.   |  | 2.2   |  |                        |                      |                      |            |           |              |       |
|                                       |   |  | 2.3   | Apply digital tools to solve real-world problems or create academic projects.                                      |                        |                      |                      |            |           |              |       |
| 3                                     | 3 Understand the<br>fundamentals of<br>cybersecurity and data<br>protection.              |  | 3.1   |  |                        |                      |                      |            |           | ł            |       |
|                                       |   |  | 3.2 Explain the importance of data protection and privacy laws (e.g., GDPR).              |  |                        |                      |                      |            | (e.g.,    |              |       |
|                                       |   |  | 3.3   |  |                        |                      |                      |            |           | h as         |       |
| 4                                     | 4 Understand ethical<br>considerations related to the<br>use of emerging<br>technologies. |  | 4.1 Analyse ethical issues arising from the use of AI, automation and other technologies. |  |                        |                      |                      | n,         |           |              |       |
|                                       |   |  | 4.2   | Discuss th<br>developme  |                        |                      |                      |            | rds in te | chnology     |       |
|                                       |   |  | 4.3   | Evaluate c<br>use of tech  |                        |                      | nere eth             | ical cond  | cerns we  | ere raised i | n the |
|                                       |   |  |   |  |                        |                      |                      |            |           |              |       |
|                                       |   |  |   |  |                        |                      |                      |            |           |              |       |
|                                       |   |  |   |  |                        |                      |                      |            |           |              |       |

#### 18 Foundation Environmental Studies and Sustainability

#### **Unit Aims**

This unit provides learners with a comprehensive understanding of environmental issues and sustainability practices in contemporary society. It equips learners with knowledge of global environmental challenges, sustainable development principles, and their applications in various contexts. The unit fosters critical thinking and practical problem-solving skills to promote sustainable practices in academic, professional, and personal settings.

| Settin | Reference Number                                     | D/651/4408 |  |            |  |  |  |  |  |
|--------|--|------------|--|------------|--|--|--|--|--|
|        |  |            |  |            |  |  |  |  |  |
| Unit   | . 3  | Creat      | t value  | 20         |  |  |  |  |  |
| Leve   |  |            |  |            |  |  |  |  |  |
| GLH    |  |            | Grading Str  |            | Distinction/Merit/Pass/Fail  |  |  |  |  |
| Asse   | essment Guidance                                     |            | Assessment is by an externally set assignment, which is externally   |            |  |  |  |  |  |
|        |  | marke      | ed by LRN.   |            |  |  |  |  |  |
| Lear   | ning Outcomes - The learner                          |            | A  | ssessm     | ent Criteria - The learner can:                                    |  |  |  |  |
|        | will:  |            |  |            |  |  |  |  |  |
| 1      | Understand global environmental issues and           | 1.1        |  |            | environmental challenges such as climate tion, and pollution.      |  |  |  |  |
|        | their impact.  | 1.2        | Evaluate these chal  |            | onmental, social, and economic impacts of                          |  |  |  |  |
|        |  | 1.3        |  |            | f international organisations and agreements in nmental issues.    |  |  |  |  |
| 2      | Understand the principles of                         | 2.1        |  |            | es of sustainable development.                                     |  |  |  |  |
|        | sustainability and their applications.               | 2.2        | Explain how sustainability can be integrated into various sectors such as energy, agriculture, and urban planning. |            |  |  |  |  |  |
|        |  | 2.3        |  |            | ies that demonstrate successful sustainability                     |  |  |  |  |
| 3      | Be able to develop practical                         | 3.1        | Identify su  | stainabil  | lity challenges in a given context.                                |  |  |  |  |
|        | solutions to promote                                 | 3.2        | Propose p  | ractical s | strategies to address these challenges.                            |  |  |  |  |
|        | sustainability in different contexts.                | 3.3        | Evaluate to strategies.  |            | bility and potential outcomes of the proposed                      |  |  |  |  |
| 4      | Understand ethical and                               | 4.1        |  |            | emmas in sustainability decision-making.                           |  |  |  |  |
|        | cultural considerations in sustainability practices. | 4.2        | Discuss th<br>practices.   | e role of  | f cultural perspectives in shaping sustainable                     |  |  |  |  |
|        |  | 4.3        |  |            | dies highlighting ethical and cultural sustainability initiatives. |  |  |  |  |
|        |  |            |  |            |  |  |  |  |  |

#### **19** Foundation Global Perspectives and Cultural Awareness

#### **Unit Aims**

This unit aims to develop learners' understanding of global issues and cultural diversity, equipping them with critical thinking and communication skills needed for a globalized world. Learners will explore various cultural perspectives, analyse global challenges, and evaluate the impact of cultural awareness in fostering cross-cultural collaboration. This unit prepares learners for higher education and employment in multicultural environments.

|        | onmen  |  |  |   |   |  |  |  |  |  |
|--------|--|--|--|---|---|--|--|--|--|--|
|        | Refere   | nce Number                                 | A/651/4407   |   |   |  |  |  |  |  |
| Unit 3 |  | Credit Value                               |  | 20  |   |  |  |  |  |  |
| Level  |  |  |  |   |   |  |  |  |  |  |
| GLH    |  | 200  | Unit Grading Structure Distinction/Merit/Pass/Fail   |   |   |  |  |  |  |  |
| Asse   | ssmei  | nt Guidance                                |  | Assessment is by an externally set assignment and presentation, both                          |   |  |  |  |  |  |
|        |  |  | of whi   |   | nally marked by LRN.  |  |  |  |  |  |
| Learr  | Learning Outcomes - The learner  |  | Assessment Criteria - The learner can:   |   |   |  |  |  |  |  |
|        |  | will:                                      |  |   |   |  |  |  |  |  |
| 1      |  | erstand global issues their implications.  | 1.1  | climate ch  |   |  |  |  |  |  |
|        |  |  | 1.2  | challenges  |   |  |  |  |  |  |
|        |  |  | 1.3  |   | he role of international organisations and policies in global challenges. |  |  |  |  |  |
| 2      | 2 Understand cultural diversity  |  | 2.1  | Define the  | concept of cultural diversity and its significance.                       |  |  |  |  |  |
|        |  | nd its importance in a<br>lobalised world. | 2.2 Discuss the role of cultural awareness in fostering effective communication and collaboration. |   |   |  |  |  |  |  |
|        |  |  |  | Analyse case studies demonstrating the impact of cultural diversity in different contexts.    |   |  |  |  |  |  |
| 3      | Understand critical thinking skills in order to evaluate   |  | 3.1  |   |   |  |  |  |  |  |
|        | globa  | al perspectives.                           | 3.2  | 3.2 Evaluate the impact of cultural bias on decision-making and problem-solving.              |   |  |  |  |  |  |
|        |  |  | 3.3  | Propose strategies to promote inclusivity and understanding in a multicultural setting.       |   |  |  |  |  |  |
| 4      | 4 Be able to demonstrate<br>effective communication<br>skills in addressing global<br>and cultural topics. |  | 4.1  | .1 Develop and deliver a presentation on a global issue, incorporating cultural perspectives. |   |  |  |  |  |  |
|        |  |  | 4.2  | 4.2 Use effective communication strategies to engage diverse audiences.                       |   |  |  |  |  |  |
|        |  |  | 4.3  | Reflect on awareness  | personal learning and development in cultural<br>s.                       |  |  |  |  |  |
|        |  |  |  |   |   |  |  |  |  |  |

#### 20 Foundation Creative Arts and Design

#### **Unit Aims**

This unit aims to introduce learners to the principles of creative arts and design, exploring techniques, concepts, and tools used in visual and creative expression. The unit develops learners' practical skills and conceptual understanding of design, equipping them with the ability to create original works and critically analyse artistic practices. Learners will also explore the cultural and social significance of art and design. This unit prepares learners for further studies or careers in the creative industries.

| Unit  | Unit Reference Number  |        | Y/651/4406  |                     |  |  |  |  |  |  |
|---|--|--------|---|---------------------|--|--|--|--|--|--|
| Unit 3  |  |        | Credit Value 20   |                     |  |  |  |  |  |  |
| Leve  |  |        |   |                     |  |  |  |  |  |  |
| GLH   | 200  | Unit C | Grading Str   | ucture              | Distinction/Merit/Pass/Fail  |  |  |  |  |  |
| Asse  | essment Guidance   |        | Assessment is by an externally set assignment and coursework, which are externally marked and moderated by LRN. |                     |  |  |  |  |  |  |
| Lear  | ning Outcomes - The learner<br>will:   |        | Assessment Criteria - The learner can:  |                     |  |  |  |  |  |  |
| 1 Understand the principles<br>and elements of creative |  | 1.1    | balance, c  | ontrast,            | form, colour, texture).  |  |  |  |  |  |
|   | and design.  | 1.2    | artistic wo   | rks.                | cance of these principles in creating effective                    |  |  |  |  |  |
|   |  | 1.3    |   | •                   | s of artistic works, analysing how design<br>en applied.           |  |  |  |  |  |
| 2   | Be able to develop practical skills in creative arts and design techniques.  | 2.1    |   |                     | eative techniques (e.g., drawing, painting, roduce artistic works. |  |  |  |  |  |
|   |  | 2.2    |   |                     | terials appropriate to specific creative practices.                |  |  |  |  |  |
|   |  | 2.3    | Apply diffe   | erent styl          | les and techniques to create original designs.                     |  |  |  |  |  |
| 3   | Understand the cultural and social significance of creative arts and design. | 3.1    | Discuss th<br>cultural an   |                     | f art and design in reflecting and shaping contexts.               |  |  |  |  |  |
|   |  | 3.2    |   |                     | lies of how creative works have influenced ts or societal changes. |  |  |  |  |  |
|   |  | 3.3    | Evaluate t  | he ethica           | al considerations in art and design practices.                     |  |  |  |  |  |
| 4   | Be able to create and present an original piece of                           | 4.1    | Develop a<br>supported  | concept<br>by resea | t for an original piece of art or design,<br>arch and planning.    |  |  |  |  |  |
|   | art or design.   | 4.2    |   |                     | piece using appropriate techniques and                             |  |  |  |  |  |
|   |  | 4.3    |   |                     | to an audience, explaining the creative ic choices.                |  |  |  |  |  |
|   |  |        |   |                     |  |  |  |  |  |  |
|   |  |        |   |                     |  |  |  |  |  |  |
|   |  |        |   |                     |  |  |  |  |  |  |

### Appendix 1

#### 1 Introduction

- 1.1 The grade descriptors (see table below) must be applied to all candidates' work. The descriptors have been developed with reference to the FHEQ credit level descriptors. LRN strongly recommends that these descriptors are made available to candidates in course documentation.
- 1.2 The descriptors are generic and applicable to a broad range of academic disciplines. They aim to provide:
  - a reference for articulating the standards of candidates' work with the use of clear, consistent statements to describe candidate performance and the standards which need to be met in order to qualify for the stated grade boundary;
  - a framework to indicate how a candidate can improve their performance, and to facilitate feedback to candidates.

#### 2 Use of the grade descriptors

- 2.1 Candidates' work should be assessed against published assessment criteria and marked/graded using the generic descriptors, including where work is marked as pass or fail. The descriptors describe key features and general characteristics of assessed work associated with each grade and where necessary they can be adapted (refer 2.3).
- 2.2 For candidates to understand what they are being assessed on, clear assessment criteria and grading descriptors are needed. It is also important to ensure that the learning outcomes of the assessment are integrated with the grading descriptors.
- 2.3 The descriptors are inter-related and should not be interpreted as a series of mutually exclusive categories. Candidates' work may demonstrate some characteristics of, for example, the pass, merit and distinction categories and the final mark/grade for the work should always be matter of academic judgement. The emphasis given to various aspects of the descriptors will vary depending on the nature of the assessment task and discipline area.
- 2.4 Examiners/Assessors should use the whole of the marking scale, interpreting the descriptors in the context of their discipline.
- 2.5 The descriptors may be used as they are or contextualised in the design of assessment specific criteria in the context of a particular discipline, mode of assessment and in the development of criteria. These should clearly link back to the generic descriptors.
- 2.6 Where the design of a module and its associated assessment task(s)/ brief(s) mean that it is not appropriate to grade candidates' work using these descriptors, for example multiple choice examinations or competency-based/observation type tasks, details of how the task(s) will be assessed should be clearly stated in the relevant unit outline.

| Distinction  | An excellent response to the task with only minor omissions evident.   |
|--|--|
|  | The following characteristics must be demonstrated across  |
|  | candidate work (exam, coursework, project and assignment).   |
| All learning outcomes/<br>assessment criteria<br>have been achieved to<br>a high standard with a<br>number of elements<br>demonstrating an<br><b>exceptionally</b><br><b>high level of candidate</b><br><b>performance</b> . | <ul> <li>In-depth understanding, exploration, insight and/or research</li> <li>All specifications for the assessment task, including word<br/>limit/time limit (where appropriate), have been adhered to with<br/>only minor omissions permissible (e.g. – exceeding the word limit<br/>by no more than 50 words);</li> <li>The organisation, structure and standard of presentation within<br/>assignments or other written work, including referencing, is<br/>excellent throughout.</li> <li>The work has been approached and/or executed/performed in an<br/>original way which shows signs of creative application of<br/>technology,</li> <li>Insightful contextualisation, including relevant theory/ literature/<br/>artefacts/performance within course work / projects and/or<br/>assignments;</li> <li>Evidence of high quality analysis, synthesis, evaluation and<br/>critical appraisal;</li> <li>Demonstrates high levels of initiative, personal responsibility,<br/>decision-making and achievement.</li> </ul> |
| Merit  | A strong level of performance shown within the task. The following   |
|  | characteristics must be demonstrated across candidate work (exam,  |
|  | coursework, project and assignment).   |
| All learning outcomes/<br>assessment criteria have<br>been met fully to a <b>very</b><br><b>strong</b> standard.   | <ul> <li>Good level of understanding and exploration, some insight shown throughout the research;</li> <li>No significant inaccuracies, misunderstandings or errors presented in candidate work, although minor omissions may be present. Minor omissions may include exceeding the word count, spelling or grammatical errors, punctuation errors. Errors must not impede understanding in order for candidates to be awarded a merit;</li> <li>The specifications for the assessment task, including word limit/time limit where appropriate, have been adhered to, overall, across elements of candidate work;</li> <li>The work is extremely well organised, coherent and the standard of presentation, including referencing where appropriate, is</li> </ul>   |
|  | <ul> <li>strong;</li> <li>The work has been approached and/or executed/performed in a comprehensive and appropriate way;</li> <li>Appropriate contextualisation, including relevant theory/literature/artefacts/performance;</li> <li>Evidence of high quality analysis, synthesis, evaluation and critical appraisal;</li> <li>Demonstrates good levels of initiative, personal responsibility, decision-making and achievement.</li> </ul>   |

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|-----------------------------|---|
| Pass                        | A reasonable level of performance shown within the task. The                                  |
|                             | following characteristics must be demonstrated across candidate                               |
|                             | work (exam, coursework, project and assignment).  |
| All learning outcomes/      | Adequate understanding and/or exploration of major ideas with                                 |
| assessment criteria         | minimal insight and/or minimal research;  |
| have been met               | Some minor inaccuracies and/or misunderstandings in the text /                                |
|                             | project and/or course work;   |
|                             | Some minor aberrations from the specifications for the  |
|                             | assessment task, including word limit/time limit where  |
|                             | appropriate. However, in order to meet the pass criteria, the                                 |
|                             | candidate's work must be legible, understandable and meet the                                 |
|                             | requirements of the task;   |
|                             | The work has been approached and/or executed/performed in a                                   |
|                             | basic way, which meets the task requirement;  |
|                             | • Some, but limited, evidence of analysis, synthesis, evaluation                              |
|                             | and critical appraisal;   |
|                             | Demonstrates limited levels of initiative, personal responsibility,                           |
|                             | decision-making and achievement   |
| Fail                        | The performance does not meet the standard as set out within the                              |
|                             | task brief. The following characteristics are evident across candidate                        |
|                             | work (exam, coursework, project and assignment).  |
|                             | Limited understanding and/or exploration of major ideas with very                             |
|                             | little insight and/or minimal research  |
| A significant number of the | Significant inaccuracies and/or misunderstandings are evident                                 |
| stated characteristics are  | across the majority of candidate work;  |
| evident.                    | Insufficient attention paid to some of the assessment criteria and                            |
|                             | some significant aberrations from the specifications for the                                  |
|                             | assessment task   |
|                             | The work is too descriptive, parts of the work are disorganised                               |
|                             | and unclear and the standard of presentation, including                                       |
|                             | referencing;  |
|                             |   |
|                             | The work has been approached and/or executed/performed in a                                   |
|                             | poor way with insufficient evidence of analysis, synthesis,                                   |
|                             | poor way with insufficient evidence of analysis, synthesis, evaluation and critical appraisal |
|                             | poor way with insufficient evidence of analysis, synthesis,                                   |